

FINANCE, AUDIT & RISK COMMITTEE MEMBER



POSITION TITLE: Finance, Audit & Risk Committee External Member.

THE ROLE: The Finance, Audit & Risk Committee Chair assists the YWCA Australia Board (and its two housing subsidiary boards) to discharge duties in relation to:

- Monitoring financial performance;
- Oversight and monitoring of financial management systems, including financial audit (internal and external); and
- Monitoring financial and strategic risks for the Group.

We are specifically seeking Young Women (aged 30 or under at the time of appointment) for this position.

YWCA VISION: all women, young women and girls are safe and respected, with equal access to power, opportunity and resources.

YWCA PURPOSE: to be a strong, unified, national feminist organisation of women, young women and girls, working to achieve gender equality.

It is a requirement that the job holder fully complies with, promotes and lives

YWCA's Core Values:

FEMINISM

INCLUSION

EXCELLENCE

INNOVATION

INTEGRITY

KEY RESPONSIBILITIES

The Finance, Audit & Risk Committee is comprised of directors and external committee members. External members provide knowledge and expertise specific to the role and responsibilities of that Committee.

The Committee's responsibilities include:

Finance

- Ensuring appropriate policies, procedures and financial management practices are in place and regularly reviewed, including the application of accounting policies
- Reviewing management accounts including P&L, BS and Cash Flow of the group and provide feedback

Audit

- Reviewing and recommending for adoption, all published financial statements of YWCA Australia and its subsidiary entities prior to submission to the relevant board
- Reviewing any recommendations from the internal and external Auditors (Auditors) relating to the conduct of any audit and the actions proposed by management to address any issues raised in audit reports.

Risk:

- Reviewing the policies and procedures covering the management of risk and compliance and the extent to which they protect the assets of YWCA group.
- Assessing adequacy and effectiveness of internal controls over YWCA business processes (including financial reporting and information technology strategies).
- Advising on Risk Management Issues, as required by the boards

TIME COMMITMENT & TERM

The initial term of the appointment will be for two (2) years and annual reviews of performance will take place.

A commitment to participating in the following activities is required:

- Four (4) scheduled meetings per year of at least 2 hours in length (Virtual)
- Additional time may be sought for out of session meetings or for a project working group
- Attendance at the AGM (possibly interstate).

QUALIFICATIONS, EXPERIENCE AND ATTITUDE

1. Tertiary and professional financial qualifications in Finance and/or Accounting
2. Employment experience in finance or accounting within professional services firm
3. Familiarity with the process for auditing companies
4. Regulatory literacy
5. Risk management literacy
6. Governance knowledge
7. Alignment with the values and vision of YWCA Australia
8. Commercial astuteness
9. Effective communicator.

REMUNERATION

This is a volunteer position. All reasonable expenses will be reimbursed.

APPLY

If you have any queries or would like a copy of the Committee Charter, please contact companysec@ywca.org.au

Please send your CV and a cover letter to companysec@ywca.org.au