

# POSITION DESCRIPTION



**POSITION TITLE:** Non-Executive Director

**ORGANISATION:** YWCA Housing & YWCA National Housing, subsidiaries of YWCA Australia

**LOCATION:** Any state or territory (Australia-wide)

**THE ROLE:** The National Housing board comprises up to 9 independent directors<sup>1</sup>, each appointed on a skills basis. The board of directors aims to comprise at least 30% young women (age 30 or under at the time of their appointment).

Directors are expected to participate in board subcommittees as needed, in the areas of:

- Finance, Audit & Risk
- Property & Assets
- People, Culture and Governance

The Board has a Board Charter which reflects the ACNC and other regulatory requirements. Directors are required to comply with the Organisation's Conflict of Interest Policy and other relevant governance policies.

<sup>1</sup> Independence means free of any business or other relationship that could materially interfere with, or could reasonably be perceived to materially interfere with, the independent exercise of their judgement. Individuals who have acted in an executive or non-executive capacity within the YWCA Group within the previous 12 months, may not be considered to be independent.

**YWCA VISION:** all women, young women and girls are safe and respected, with equal access to power, opportunity and resources.

**YWCA National Housing PURPOSE:** to be Australia's leading provider of affordable, safe and sustainable housing and homelessness services for women. .

It is a requirement that the position holder fully complies with, promotes and lives

**YWCA's Core Values:**

**FEMINISM**

**INCLUSION**

**EXCELLENCE**

**INNOVATION**

**INTEGRITY**

## TIME COMMITMENT & TERM

- Four scheduled board meetings per year of at least 2 hours each (alternating virtual and face to face).
- Annual strategy session (face to face)
- Attendance at AGM (virtual).
- Meetings generally held within business hours. Face to face meetings may be held interstate.
- Directors may be requested to join a board committee which meets virtually 4-6 times a year for 2-hour meetings.
- Additional time may be sought for out of session meetings or for a project working group.
- The initial term of the appointment will be for 2- 3 years.
- Annual director performance reviews will take place.

## QUALIFICATIONS, EXPERIENCE AND ATTITUDE

We are seeking a dynamic individual to join the Board with the following skills:

- Senior management level within commercial residential property development sector
- Considerable experience in board governance
- A strong understanding of the economic drivers of housing.

We also expect our directors to have:

- Alignment with the values and vision of YWCA National Housing and its parent YWCA Australia
- Integrity
- Knowledge of a director's responsibilities
- Strategic expertise
- Industry knowledge
- Commercial acumen
- Collaborative yet curious and courageous
- Emotional intelligence
- Active contribution

Directors and Committee Members are required to comply with the Organisation's governance standards, including the Code of Conduct and Conflict of Interest Policy.