

LOCAL GROUPS PROJECT OUTCOMES REPORTING FORM

Instructions

- Please complete the Project Outcomes Reporting Form and send to: membership@ywca.org.au
- Please attach Financial Reporting Form if there was a budget element to your project

Group Name:			
Project Title:			
Report Date:			
Project Type:	<input type="checkbox"/> Local Event <input type="checkbox"/> Fundraising Campaign <input type="checkbox"/> Advocacy Campaign		
Project Start Date:		Project End Date:	
Project Location:		Project Reach:	
Reporting Against Project's Goals: <i>(Outline your progress or outcomes related to the project's goals)</i>			
Project Outcome Summary: <i>(Describe your overall progress to date and any significant changes in strategy or requirements)</i>			
Alignment with YWCA Vision / Purpose / Priorities:			
Key Learnings and Improvements: <i>(Outline any key learnings from the project and any improvements or</i>			

<i>changes you would make next time)</i>			
Total Project Budget	\$ <input type="checkbox"/> NIL <input type="checkbox"/> Unknown		
Outstanding or Ongoing Tasks	Project Tasks	Responsible Person	Due Date